

## GET SET UP FOR SUCCESS

# What Job Seekers Need to Know



The I AM ABLE Disability Job Fair is a career opportunity event designed by and for people with disabilities. To make the most of it, keep these tips in mind:



### Research the Companies

Check the job fair website to see the companies that will be there. Research the ones that interest you. Take notes and write down questions you can ask employers at the event. Visit as many companies as you can, in order to give yourself the broadest range of options possible.



### Craft a Strong Resume

Not only should your resume be brief and easy to read, it should also be geared toward the companies you know will be at the job fair. Follow proper resume formatting, ensure the resume is checked for grammar and punctuation, avoid photos or graphics, and bring multiple copies.



### Consider Your Wardrobe

Making the effort to dress nicely shows you're serious about getting a job. And though some work environments allow for casual attire, it's best to dress conservatively at a job fair. Choose neutral colors, closed-toe shoes, low-key hairstyles and jewelry, and minimal makeup.



### Practice Your Introduction

One question you're likely to be asked is: "Tell us a little about yourself." So be prepared with a one-minute answer that summarizes your relevant experience, skill set, and employment goals. And be prepared to say why you want to work at the company you're interviewing with.



### Ask Relevant Questions

Remember your research. Rely on it to come up with specific questions ahead of time. Asking relevant questions about the company and the job you want lets employers know that you've come prepared, are genuinely interested in the position, and are willing to take initiative.



### The Importance of Following Up

Always get a contact email or phone number from your interviewer, so you can politely follow up right away. Within 24 hours after the interview, send the interviewer a brief message of thanks, restating your interest in the position and your availability for further communication.



## What is a Job Fair?

A job fair, also known as a career fair or employment expo, is an event where employers, companies, organizations, and educational institutions come together to showcase their job opportunities, promote their company culture, and connect with potential candidates seeking employment. Job fairs provide a platform for job seekers to interact with multiple employers in one location and explore a wide range of career options within a relatively short time span.

## What to Expect at the I AM ABLE Disability Job Fair

Our job fair is tailored to the unique needs and interests of job seekers with disabilities. It provides an inclusive and accessible platform for people with disabilities to connect with employers who prioritize diversity. Here's what you can expect at the I AM ABLE Disability Job Fair:

- An Accessible Environment: The venue, booths, pathways, materials, and communication methods are accessible to all attendees.
- Employer Awareness and Focus: Employers are committed to fostering an inclusive workplace and are aware of the benefits of hiring people with disabilities.
- Accommodations: These include sign language interpreters, braille materials, designated quiet spaces, and thoroughfares designed for wheelchairs and service animals.
- Service Animal Facilities: The venue includes water and relief areas for service animals.
- Accommodations designed in part by employees of PRIDE Industries and other partners to ensure a safe, comfortable, and productive experience.
- To ensure you have the accommodations you need during the job fair, contact Kat Maudru at [kat.maudru@prideindustries.com](mailto:kat.maudru@prideindustries.com).

The I AM ABLE Disability Job Fair was designed with **YOU** in mind. Follow the tips on this sheet so you can make the most of it, and take the next step in your career!

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